**SUBMISSION FORM**

For submission of projects authored by the architects / designers / firm signatory to this form.

A. Identification

|  |  |
| --- | --- |
| * CATEGORY:
 | S [10 - 150 sqm] M [151 - 1000 sqm] L [1001-10,000 sqm] XL [10.000 sqm and above] |
| * PROJECT NAME:
 |  |
| * LOCATION/ADDRESS:
 |  |
| * CITY:
 |  |
| * STATE:
 |  |

B. Correspondence Information

 (Indicate details of the person best able to provide information on the project)

|  |  |
| --- | --- |
| * NAME:
 |  |
| * FIRM:
 |  |
| * CONTACT NUMBER:
 |  |
| * EMAIL ID:
 |  |
| * MAILING ADDRESS:
 |  |
| * CITY:
 |  |
| * PIN CODE:
 |  |
| * STATE:
 |  |

C. Project Information

|  |  |
| --- | --- |
| * ARCHITECT(S) / FIRM
 |  |
| * PROJECT DESIGN TEAM:
 |  |
| * CLIENT:
 |  |
| * SITE AREA:
 |  |
| * BUILT UP AREA:
 |  |
| * YEAR OF COMMENCEMENT:
 |  |
| * YEAR OF COMPLETION:
 |  |
| * STRUCTURAL CONSULTANT:
 |  |
| * CARPENTRY:
 |  |
| * PLUMBING CONSULTANT:
 |  |
| * LANDSCAPE CONSULTANT:
 |  |
| * HVAC CONSULTANT:
 |  |
| * CONTRACTOR:
 |  |
| * PHOTOGRAPHY ACCREDITAION:
 |  |

D. Description of Project [500 words maximum]

Ideas that highlight the credentials of the project such as programme, site & context, planning, challenges & opportunities, details, material and structural resolutions. The document should be outlined as below:

|  |
| --- |
| 01. CATEGORY (S / M / L / XL):02. PROJECT TYPOLOGY (Residential / Institutional / Civic / Urban Design etc): 03. LOCATION (City, State):04. SITE AREA: 05. BUILT-UP AREA:06. MONTH & YEAR OF COMPLETION: 07. PROJECT DESCRIPTION TEXT: 500 WORDS |

E. Visual Data

THE FOLLOWING HAS TO BE SENT WITH THE COMPLETED FORM:

* PHOTOGRAPHS OFTHE PROJECT - MAXIMUM 20
* IMAGES & DRAWINGS - MAXIMUM 15 [Presentation Drawings - Plans, Sections, Elevations Etc , 3D Views, Analysis Drawings, Model Images, Process Diagrams Etc]
* VIDEO / CLIPS or GIFS - (OPTIONAL) – You may wish to include a walkthrough or a video / animation to aid the explanation of the project.

F. Important

* Please title and sequence all visual data.

For example: 01 Site Plan, 05 North Elevation, etc.

* Please note it is an anonymous evaluation, remove all graphics /logos/templates referring to the architect/firm from the visual data.
* Please maintain a minimum file size – total not exceeding 200MB.
* Please email the completed form with the required information.
* THE SUBJECT LINE SHOULD BE: **'TML PROJECT SUBMISSION 2020-21 - PROJECT NAME'.**
* Please note that submissions will close on the midnight of **26th January, 2021, Tuesday.**

G. Contact Information:

* EMAIL: **think@matter.co.in**
* CALL: **+91 (0) 7756009520 | 7756009588**
* WEB: **themeritlist.com**

**The Merit List** is curated and organised by MATTER and is supported through endowment by Takshila Educational Society to recognise exceptional architectural projects in India. It is instituted as a peer-to-peer award and follows a biennale jury cycle. For more information on the process, the agenda and the previous recipients, visit themeritlist.com.