**SUBMISSION FORM**

For submission of projects authored by the architects / designers / firm signatory to this form.

A. Identification

|  |  |
| --- | --- |
| * CATEGORY: | S [10 - 150 sqm] M [151 - 1000 sqm] L [1001-10,000 sqm] XL [10.000 sqm and above] |
| * PROJECT NAME: |  |
| * LOCATION/ADDRESS: |  |
| * CITY: |  |
| * STATE: |  |

B. Correspondence Information

(Indicate details of the person best able to provide information on the project)

|  |  |
| --- | --- |
| * NAME: |  |
| * FIRM: |  |
| * CONTACT NUMBER: |  |
| * EMAIL ID: |  |
| * MAILING ADDRESS: |  |
| * CITY: |  |
| * PIN CODE: |  |
| * STATE: |  |

C. Project Information

|  |  |
| --- | --- |
| * ARCHITECT(S) / FIRM |  |
| * PROJECT DESIGN TEAM: |  |
| * CLIENT: |  |
| * SITE AREA: |  |
| * BUILT UP AREA: |  |
| * YEAR OF COMMENCEMENT: |  |
| * YEAR OF COMPLETION: |  |
| * STRUCTURAL CONSULTANT: |  |
| * CARPENTRY: |  |
| * PLUMBING CONSULTANT: |  |
| * LANDSCAPE CONSULTANT: |  |
| * HVAC CONSULTANT: |  |
| * CONTRACTOR: |  |
| * PHOTOGRAPHY ACCREDITAION: |  |

D. Description of Project [500 words maximum]

Ideas that highlight the credentials of the project such as programme, site & context, planning, challenges & opportunities, details, material and structural resolutions. The document should be outlined as below:

|  |
| --- |
| 01. CATEGORY (S / M / L / XL):  02. PROJECT TYPOLOGY (Residential / Institutional / Civic / Urban Design etc):  03. LOCATION (City, State):  04. SITE AREA:  05. BUILT-UP AREA:  06. MONTH & YEAR OF COMPLETION:  07. PROJECT DESCRIPTION TEXT: 500 WORDS |

E. Visual Data

THE FOLLOWING HAS TO BE SENT WITH THE COMPLETED FORM:

* PHOTOGRAPHS OFTHE PROJECT - MAXIMUM 20
* IMAGES & DRAWINGS - MAXIMUM 15 [Presentation Drawings - Plans, Sections, Elevations Etc , 3D Views, Analysis Drawings, Model Images, Process Diagrams Etc]
* VIDEO / CLIPS or GIFS - (OPTIONAL) – You may wish to include a walkthrough or a video / animation to aid the explanation of the project.

F. Important

* Please title and sequence all visual data.

For example: 01 Site Plan, 05 North Elevation, etc.

* Please note it is an anonymous evaluation, remove all graphics /logos/templates referring to the architect/firm from the visual data.
* Please maintain a minimum file size – total not exceeding 200MB.
* Please email the completed form with the required information.
* THE SUBJECT LINE SHOULD BE: **'TML PROJECT SUBMISSION 2020-21 - PROJECT NAME'.**
* Please note that submissions will close on the midnight of **26th January, 2021, Tuesday.**

G. Contact Information:

* EMAIL: **think@matter.co.in**
* CALL: **+91 (0) 7756009520 | 7756009588**
* WEB: **themeritlist.com**

**The Merit List** is curated and organised by MATTER and is supported through endowment by Takshila Educational Society to recognise exceptional architectural projects in India. It is instituted as a peer-to-peer award and follows a biennale jury cycle. For more information on the process, the agenda and the previous recipients, visit themeritlist.com.