

# THE MERIT LIST

2018-19

## FORM A SUBMISSION FORM

### A. IDENTIFICATION

CATEGORY:  S [10-150sqm]  M [151-1000sqm]  L [1001-10,000sqm]  XL [10,000sqm and above]

PROJECT NAME: .....

LOCATION / ADDRESS: .....

CITY: ..... STATE: .....

### B. CORRESPONDENCE INFORMATION (Indicate details of person best able to provide information on the project.)

NAME: .....

FIRM: .....

CONTACT NUMBER: ..... EMAIL ID: .....

MAILING ADDRESS: .....

CITY: ..... PIN CODE: ..... STATE: .....

### C. PROJECT INFORMATION

ARCHITECT(S) / FIRM: .....

PROJECT DESIGN TEAM: .....

CLIENT: .....

CONSULTANTS:

STRUCTURAL ..... CARPENTRY .....

ELECTRICAL ..... PLUMBING .....

LANDSCAPE ..... HVAC .....

CONTRACTOR ..... ADDITIONAL (if any) PHOTOGRAPHY ACCREDITATION etc .....

SITE AREA:

BUILT-UP AREA:

YEAR OF COMMENCEMENT OF PROJECT:

YEAR OF COMPLETION OF PROJECT:

PHOTOGRAPHY ACCREDITATION:

#### **D. DESCRIPTION OF PROJECT (500 words maximum)**

Ideas that highlight the credentials of the project such as Programme, Site & Context, Planning, Challenges & Opportunities, Details, Material and Structural Resolutions.

The document should be organised as outlined below:

Category:

Programme:

Location:

Site Area:

Built-Up Area:

Month/Year of Commencement-Completion:

Description Text (500 words maximum)

#### **E. VISUAL DATA**

The following has to be sent with the completed form.

1. PHOTOGRAPHS OF THE PROJECT - MAXIMUM 15

2. IMAGES & DRAWINGS - MAXIMUM 15

[Presentation Drawings - Plans, Sections, Elevations Etc , 3D Views, Analysis Drawings, Model Images, Process Diagrams Etc]

3. 2 MIN CLIPS OR GIFS: (Optional) If you may wish to include a walkthrough or a video to aid the explanation of the project.

#### **IMPORTANT**

Please title and sequence all visual data.

For example: 01 Site Plan, 02 ELEVATION

PLEASE MAINTAIN A MINIMUM FILE SIZE - NOT EXCEEDING 200MB

PLEASE EMAIL THE COMPLETED FORM WITH THE REQUIRED INFORMATION.  
THE SUBJECT LINE SHOULD BE : 'TML PROJECT SUBMISSION 2018-19 - PROJECT NAME'.

✉ [think@matter.co.in](mailto:think@matter.co.in)